

Tatum Economic Development Corporation

PO Box 989

Tatum, TX 75691

Date: Tuesday, 01/17/2023

TEDCO Board Meeting Minutes

Members in attendance: Tate Smith, Erika Smith, Carrie Densman, Kendra Friend, and Nakia Smith

Invocation

Called meeting to order at 5:33PM

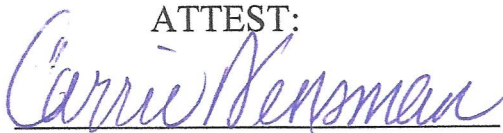
Citizen: None

1. Motion made to accept meeting minutes from December 6, 2022. Kendra made a motion followed by Erika seconding the motion to accept meeting minutes, all in favor.
2. Discussed how TEDCO can get more involved in Blue Santa for December 2023. TEDCO needs to be involved with all incoming transactions since they are monitoring the account.
3. Wes is no longer monitoring TEDCO's website, it is being monitored by Group M7. Nakia has been given full authority by Group M7 to make changes on our page.
4. TEDCO's social media presence will consist of Instagram and Facebook. It was a consensus from the board that we will expand to other platforms as we grow.
5. Nakia setup a new PayPal account for vendors to pay fees for the Pecan Pie Festival, April 22, 2023. Erika will reach out to Blaine Hart band to see if he is available to headline for the PPF. Will discuss PPF budget at the next meeting in February.
6. Nakia will be attending NETTC meeting in Jacksonville 01/26/2023, he will be taking 2022-2023 tourism guides to pack bags for the tourism show in Frisco.

7. Personnel files needed to be updated for every member on the board. Oath of Office and Certificates of Appointments were signed by those board members in attendance.
8. **Discussion** of TEDCO's debit card...it was issued originally in Kendra's name that we could reinstate our QuickBooks. Since then Nakia has taken the position as the coordinator/director of TEDCO and is needing a card issued in his name. Nakia has spoken with card services to see what would be needed to have a credit card issued in his name and was given the specifics of what is needed. Upon discussion with the board, the decision was made to have a debit card issued for account # 1131133055 from VeraBank in his name instead of the issuance of a credit card. It was agreed upon by all board members that the limitations on the daily spending limit would remain the standard of \$2,000.00. **Motion** was made by Carrie Densman for Nakia Smith to be issued a debit card on account # 1131133055 from VeraBank, with the standard daily spending limit of \$2,000.00. The motion was seconded by Kendra Friend. None apposed.
9. Discussion of benefit package for the Director/Coordinator for TEDCO. The packet would be as follows: Nakia would receive vacation days at 4 hours per pay period, that would have to use by his anniversary date of November 28th. Vacation days would not roll over after this date. Also included in this packet will be sick time that would accrue at the rate of 2 hours per pay period. Also holiday pay for specific dates are included in the benefit packet. For any vacation time to be approved there must be two signatures by board members. Board members will make a motion at the next meeting in February for Nakia's benefit package to be approved. Nakia covers all of his own insurance, therefore, it is not included in this agreement.

10. Motion made to Adjourn by Carrie and seconded by Tate at 6:27PM

ATTEST:



Carrie Densman-TEDCO President

APPROVED:



Erika Smith-TEDCO Secretary