

**CITY OF TATUM  
MEETING MINUTES  
July 8, 2024**

**Mayor** - Michael Henry

**CITY COUNCIL**

Tate Smith Pro-Tem  
JR Smith  
Wendell Moore  
Robin Palmer  
Greggory Cole

**City Secretary** - J. Muckleroy

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**Called to Order:** Mayor Henry called the meeting to order promptly at 5:30 pm.

**Prayer:** Mayor Henry offered prayer.

**Pledge of Allegiance:** Observed by all in attendance

**Citizen Comments:** No citizen comments.

**UNFINISHED BUSINESS** (formerly old business):

Information Only:

- Police Department: Chief James Smith
- Public Works: Mr. Mike Morton
- Volunteer Fire Department: Chief Rayford Gibson –
  - Fire Chief Gibson presented an interlocal agreement between the city and county fire marshal, which he wanted the mayor to sign.
  
- Economic Development Corp: Mr. Nakia Smith
- City Administration: City Secretary Jackie Muckleroy

**NEW BUSINESS:**

Discussion and Motion to approve last month's minutes and checks written for the City of Tatum

Mayor Henry asked for a review of last month's minutes for approval.

Gregg Cole motioned to approve; Councilman Robin Palmer seconded the motion. All in favor

Discussion and Motion on bids for the following:

Pest Control Services (4 buildings)

- City Hall – approximately 3000 square ft
- Sherman R. Smith Center – approximately 7000 square ft.
- Public Works Building – approximately 800 sq. ft
- City Warehouse – approx. 400 square ft.

Gregg Cole motioned to discuss pest control bids. JR seconded the motion to discuss bids for pest control.

The City received one sealed bid for pest control from Don Hall. Mr. Hall requested that it be opened only by Councilman Wendell Moore. Since Mr. Moore was not present yet, so Mayor Henry asked the City Secretary, Jacqueline Muckleroy, to open the bid. The bid was opened in the presence of everyone, and copies were made for each Council Member to view.

After review and discussion, a decision was reached on who would be awarded the bid for pest control services at the above locations.

Gregg Cole motioned to approve Got Bugs, and Wendell Moore seconded the motion. All in Favor. The approval was given to Got Bugs.

Discussion and Motion on bids Janitorial Services at:

- City Hall – approximately 3000 square feet.
- Sherman R. Smith Center – approximately 7000 square feet.
- City Warehouse – approx. 400 square feet.

JR Smith motioned to discuss janitorial bids, and Gregg Cole seconded the motion to discuss cleaning bids.

After discussion, more information was needed before a decision could be made. Gregg Cole motioned to table cleaning bids. JR Smith seconded the motion to table cleaning bids. All in favor.

**Asphalt/Millings** – price per ton and applicable delivery fees. Previous approval was provided for Liles Concrete to provide one ton of concrete for immediate use.

Discussion and Motion to review and approve the 3-year contract for the Chief of Police

Wendell Moore moved to discuss the chief's contract as written, and JR Smith seconded the motion. All in favor.

The mayor asked that they reference the document in its entirety before approving it. Tate Smith stated that we should review it further. Wendell Moore agreed. The council reviewed it. Robin Palmer motioned to approve, and JR Smith seconded the motion. All in Favor.

The Tatum City Council reserves the right to go into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.086 (Economic Development)

Discussion and Motion to Approve Grant Works Resolution.

City Secretary Jackie Muckleroy provided copies to each council member and read aloud the resolution.

Wendell Moore motioned to authorize the resolution to approve Grant Works, and JR Smith seconded the motion. All in Favor.

#### Discussion and Motion on Approval of City Holidays for 2024-2025

Wendell motioned to discuss approval of City Holidays for 2024-2025. JR Smith seconded the motion.

The mayor reviewed the State of Texas Holiday 2025 Schedule. Wendell Moore suggested that we choose dates when all agencies are closed and that we should consider the day after Christmas a holiday or leave it as is. It was determined that city employees would take the holidays as written, and the day after the holiday could be taken as a personal day or floating holiday.

JR Smith motioned to accept that city employees would take the holidays as written, and the day after the holiday could be taken as a personal day or floating holiday.

Gregg Cole seconded the motion. All in favor.

#### Discussion and Motion to approve payroll raises for City Secretary, Court Clerk, Sgt. Jones and approved Patrol officers.

Greg's motion to move to the bottom rules is suspended.

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The council went into executive session at 7:01 pm

The executive session ended at 7:14 pm.

Mayor Henry opened the meeting back to order at 7:17 pm.

Greg Cole motioned to approve pay raises as follows:

City Secretary - \$33 per hour

Court Clerk - \$21 per hour

Sargeant Jones - \$27 per hour

All approved patrol officers received an increase to \$23 per hour

#### Discussion and Motion on approving increased water rates and fees for disconnection, cutoffs, reconnects, and after-hour services as approved in the budget meeting.

It was decided that this issue should be tabled to review the numbers as approved in the budget meeting during the week of June 26-27, 2024. Disconnects for July would still be done using old rates until the next council meeting.

Tate Smith motioned to table this item until the next council meeting.

Gregg Cole seconded the motion. All in favor

Discussion and Motion on authorization for a City of Tatum website facelift. The council was provided with a quote from Group M7.

Gregg Cole motioned to discuss, and Robin Palmer seconded the motion.

The quote was reviewed by the Council. Tate suggested that the council authorize the website facelift.

Gregg Cole motioned to approve the bottom three (3) line items on the quote for a total of \$825.00. Tate Smith seconded the motion. All in favor.

Discussion and Motion for updated rental rates for the Sherman R. Smith Center

JR Smith motioned to table for the next meeting – Wendell seconded the motion. All in favor

Information Only: Mayor

Mayor Henry referenced the council meeting in August 2023 regarding the supervision of city employees. He stated that it was agreed upon that the mayor should oversee the day-to-day operations of City Hall employees. Mayor Henry asked the Council to allow him to do the job. He requested that tasks be given to him to supervise employee day-to-day operations as outlined and agreed upon in August 2023.

**The meeting adjourned at 8:59 pm**

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**Mayor Michael Henry**

**Date**