Letitia Poindexter City Secretary City of Tatum

680 Crystal Farms Road P.O. Box 1105 Tatum, TX 75691 903-947-2260 City Council
Tate Smith-ProTem
Greggory Cole
Robin Palmer
J.R. Smith
Wendell Moore

AUGUST 14, 2023 MINUTES

CALL TO ORDER:

Recognition of and invitation to citizens: Any citizen may make a presentation at this time. Any citizen wishing to make a presentation must fill out a Public Participation Form, which is available; however, no action will be taken unless provided for on the agenda. Please limit your time to no more than 3 minutes.

<u>CITIZENS:</u> TEDCO/Nakia smith talked about the up coming work shop that the city council were all requested to come and also spoke of County Job Fair that will be held at the SRS Community Center September 12th an all-day event that will offer employment on the spot. This would be a good thing to help those here in Tatum.

Henn Daniels addressed the council and the local citizens with the big semis and the destruction they are causing the city streets. The dirt pulled in from the lot by the station on the corner that is pulled on the streets by the large rigs is another concern. Over all this is creating Large Pot Holes and Safety Concerns.

A Speaker for the Auction House for Large Heavy Equipment addressed the Council and let them know with all the experience he and his group have, They would be a asset to the city of Tatum in helping of the sell of any equipment.

OLD BUSINESS:

NEW BUSINESS:

1. Minutes and Checks Approved.

Motioned by: Wendell

2nd: Greggory

All Approved

None Opposed

2. The roles and responsibilities of each City Council and Mayor.

A discussion took place starting off with Councilman Robin Palmer.

He stated that each member of the city and the employees should know their role.

A few of the Employee's are takin direction from two – three people. Being pulled in different directions and making their job unsure of who to answer to. After a brief discussion, It was agreed that each Department Head will oversee their own department. The Chief will direct his department and the Mayor will address anything

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With the city and the water-works. We will continue to all work together and communication should be the number one key. Everyone needs to be on the same page. If there are any questions or concerns address the mayor and he will talk with members on the Counsil one on one. If there needs to be a discussion, A special meeting will be called or put on the next agenda.

The conversation went directly to the next item on the agenda of the water guys moving to the Ems Bldg. After a brief discussion it was decided that this would be a better working location for the Water-works Dept. The old office needs to be demolished. J.R said he didn't have a problem with them moving their office.

This move would be immediately. A motion was made to make the Ems Building the Water-Works Office for Michael and Cody.

Motion By: Greggory

2nd: Robin

All in favor None Opposed

4. A New tractor was tabled at last meeting. After a brief discussion, It was decided that a New Kubota would be purchased with all the attachments needed for the City of Tatum. This purchase would be made from General Funds and the Grant Money would be Used for this purchase.

Motioned by: J.R All in favor

2nd: Wendell

None Opposed

5. Increase water and sewer rates was also tabled last month. After much thought and consideration, the council agreed to keep the fee \$ 30.00 that is charged to the customer on the 26th of each month. This charge is a late fee.

An additional charge of \$ 50.00 would be charged to the customer for a re-connection fee on or after the 28th of each month when lisconnects are issued.

This is a mandatory fee that has to be paid before water will be restored. Any hours worked after 3pm Monday thru Friday and weekends or Holidays, to have water restored will be charged \$ 150.00. After hours fee to the customer.

Motioned by: Wendell

2nd: Greggory

All in favor

None opposed

6. The parking lot by Exxon is still an ongoing issue that the council is trying to work out. This led into discussion of item # 7 on the agenda with the city ordinance.

Chief Smith was asked to look into any city ordinance that he could enforce the Business owner or Business location by issuing a warning or by giving a ticket.

This would include everyone inside the city limits. The mayor suggested that Chief Smith will look into this and Items # 6 and # 7 on this agenda will be tabled for next month.

- 7. Discussion was with item # 6 in above paragraph.
- 8. Overtime for all the City's Employees was discussed and everyone agrees that overtime needs to stay at the Minium. This is where the Head of the Department will keep an eye on any overtime and talk with each employee under His or Her watch.

The City Secretary and Court Clerk will answer to the mayor. The mayor will also speak with the head of the other departments if there becomes an issue.

Opening and Closing time was mentioned and clocking in a few minutes before to get lights on, computers up and going is ok. But, don't take advantage. If there is something that needs to be worked on and cannot wait till the next business day then that person is to contact the mayor and get permission if this results in overtime. Anyone working after 4:30 needs to call the mayor and inform him of why and how long you need to stay.

). The installation of shut off valves for all customers led into all thoughts and discussion. The main concern of many was the liability of the City if there was

To be any issues on the owner's side of property. Other concerns were if the customer would know how to use this or would want this. Wendel said, this would be a good thing to have in case of emergency of water lines burst etc.



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good examples. The Council decided that the install would be going from now on each installation of the meter. A motion was mad to proceed.

Motioned by: Wendell

2nd: Robin

Greggory and Tate Opposed this motion.

- 10. The train depot was discussed and mentioned by J.R that the train dept's hold a special place to Tatum and is considered a Historical Building. If any water or electric is ran to the building at this time it will void any marker. The City needs to check into Historical Grants and such to make sure it's restored back to the original. Nakia was asked to check into a preservation grant to help this be carried out. Nakia Agreed. Not Motion was made or tabled. Nakia will let J.R and the Council know and this item will be put back on the agenda at a later date.
- 11. Parking Cover for the City Police Vehicles is a good idea to keep the sun and bad weather off of them per Wendell. Tate mentioned, this was on the agenda before and it was mentioned that could be more of a problem with someone might back into it. Robin asked, How Much? This Item was tabled for Bids.
- 12. Phone System at City Hall was put on the agenda to bring everyone up to date. Greggory Mentioned that the ompany is waiting on Permits. Hillary is working on this. Greggory has left this position and took a position with the school. So Greggory informed the Council of his last knowledge.
- 13. The Sell of the Water Works Dump Truck was put on the Agenda to Discuss some options. The Auction house in Carthage spoke as a citizen that will help and has all the resources to un load the city of large equipment or vehicles. The council agreed though the city needs to sell this Dump Truck, It also needs to be running. J.R volunteered his time to make that happen when the weather cools off.
- 14. Hiring a Helper for Michael and Cody was agreed. Tate mentioned that if anyone has any certifications that would be a plus and would be working and learning under Michael. J.R said This would be a Full time position and the goal of this hire is to train and help get their certifications.

Motioned by: Wendell

2nd: J.R

All in Favor

None Opposed

- 15. Chief and Sergent having same schedule. This item irritated a few. This is something that can go directly to the chief and ask him. After a few comments and words. The council all agreed that the City PD was doing a wonderful job and they will continue to have the support they need.
- 16. Hiring Ray Vann to assist with the spending of the ARPA Grant that Tatum received during the Covid year was approved and motion was made to hire him.

lotioned by: Greggory

2nd: Robin

All in Favor

None Opposed

17. Discussion with updating Street Lights

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18. Update with any Water reports was talked about and Michael has filled out requested reports and sent back. Its now a waiting game. Tatum IS NOT under any boil notice. The compliance is from reports not being filed on time. Michael told the council that everything is good with water/sewer

19. Information Only: Activity Report 20. Information Only: Citation Report

Meeting Adjourned: 7:48PM

Motioned by: Wendell

2nd: Tate

"The Tatum City Council reserves the right to adjourn to executive meeting at any time during this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with an Attorney). 551.072 (Deliberations about Real Property). 551.073 (Deliberations about Gifts and Donations). 551.074 (Personal Matters). 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services tust be made 48 hours prior to the meeting. Please contact the City Secretary's Office (903) 947-2260 or by email: ityoftatatum@tatum.texas.gov

I certify that the foregoing notice was posted on the bulletin board and the front door of the Tatum City Hall, Tatum, Texas this the day of

DATE:

MAYOR: DON HALI

City Secretary